



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

Genesis Programs Inc.

**2. Entity ID Number\***

4332

**3. CTDS Number\***

078708000

**4. Plan's Primary Contact Name\***

Grayson Payne

**5. Plan's Primary Contact Email Address\***

gpayne@genesiscity.org

**6. Plan's Primary Contact Phone Number\***

6022548090

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

07/20/23

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

at this link: <https://genesiscity.org/> scroll to the bottom and click "Safe return plan..."

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

Yes

**10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.\***

Face Covering Policy – Wearing of a face mask is not required on campus, but is highly recommended as per state, federal and CDC guidelines

**11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

Yes

**12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).\***

Genesis Academy follows CDC guidance on social distancing. Students are seated in the classrooms to allow at least 3 feet of physical distance between students within the classroom.

**13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

Yes

**14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

Handwashing and Respiratory Etiquette are promoted. Students are requested to:

1. Always cover your mouth and nose with a tissue when you cough or sneeze, or use the inside of your elbow.
2. Throw used tissues in the trash.
3. Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.

**15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

Yes

**16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

Janitors clean the facility using disinfectants proven to be effective for killing the COVID virus. Our ventilation has been thoroughly inspected and shown to be effective for circulating clean air throughout the facility.

**17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

Yes

**18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.\***

Genesis Academy follows guidance from the Arizona Department of Health Services as it relates to contact tracing and protocols for individuals with exposure to and/or symptoms of COVID-19. Genesis Academy supports COVID-19 mitigation through contact tracing efforts.

Once a student has been identified with a positive COVID-19 Test result, any individuals who were in close contact (for instance within 3 feet for 15 minutes or longer within a 24-hour period) will be encouraged to self-monitor for COVID symptoms and not return to campus if they are experiencing any COVID-19 symptoms and can produce a negative COVID-19 test.

**19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

Yes

**20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.\***

Families are referred to a nearby pharmacy for rapid testing.

**21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

Yes

**22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.\***

Our school partners with the City of Phoenix and a healthcare provider to host screenings and testing and COVID immunization clinics.

**23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

Yes

**24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.\***

We accommodate all children with disabilities with respect to health and safety issues. We compile a list of those students who need special accommodations and the teachers are kept abreast on all of these matters so that they can assist whenever necessary.

**25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?**

\*

Yes

**26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.\***

Our school will report any outbreaks of COVID-19 to the local health department. Having more than one case within a school does not constitute an outbreak. An outbreak is defined as two or more laboratory-confirmed COVID-19 cases among students or staff with onsets within a 14 day period, who are epidemiologically linked, do not share a household, and were not identified as close contacts of each other in another setting during standard case investigation or contact tracing.

## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 27. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

If a quarantine situation occurs as a result of COVID-19 exposure, we understand that it may cause disruption to the student's academic progress, and we are prepared to provide support. If a student cannot attend school in person due to quarantining protocols, we have the following in place to assist with the continuation of learning:

1. Students may make-up the work missed during quarantine. Assignments and coursework shall be accessible to students digitally e.g. scanned worksheets and textbook pages, etc.
2. Students are encouraged to access available coursework digitally in order to maintain current with the course.
3. Students and parents may reach out to their teachers virtually (via email) during quarantine to ask for support in making up work.
4. Tutoring sessions are also available for students to receive support from teachers and for assistance in making up work if needed. Sessions are provided Tuesday through Friday from 2:00 p.m. until 3:00 p.m.
5. Any student who misses school is encouraged to take advantage of the online resources available to them.
6. Students who receive Special Education and related services will be contacted by their campus regarding access to IEP services.

### 28. How will the LEA ensure continuity of services for students' academic needs?\*

1. As an alternative credit recovery school, the school ensures that all students are provided with the opportunity to earn a minimum of two full credits per 9-week block
2. The school ensures that the instructors are available Tuesday through Friday after school to provide additional assistance to those students who require the individualized assistance necessary to successfully complete their courses either virtually or in-person.
3. The school ensures that students are provided with the materials and technology required for their coursework.

### 29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

1. The school ensures that staff and faculty are educated on recognizing the signs and symptoms of anxiety and depression in their students, as well as have a means to refer a student to appropriate Genesis City personnel for assistance.
2. The school has a Response to Intervention system that staff utilizes to refer students to support services when they may be displaying signs of anxiety, depression, and/or mental illness.
3. The school provides access to a comprehensive list of resources such as local distress hotlines (Teen Lifeline: 602-248-833; National Distress Hotline: 1-800- 985-5990).
4. The school maintains community partnerships with mental health and behavioral health agencies such as Wesley Community Center and Chicanos Por La Cause for families who are in need of mental health and social services.
5. We encourage staff and students to talk with people they trust about their concerns and how they are feeling.

**30. How will the LEA ensure continuity of services for students' other needs?\***

This may include student health and food services.

Food and clothing is provided through our youth services charity arm; housing issues are addressed through referrals to outside agencies, etc.

**31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\***

1. The school's faculty and staff are provided assistance through their Employee Assistance Program (one of their health insurance benefits).
2. The school encourages staff to take advantage of available resources in practicing the best self-care.
3. The school encourages staff to talk with people they trust about their concerns and how they are feeling.
4. The school encourages staff to remain at home if they feel ill.

**32. How will the LEA ensure continuity of services for staff's other needs?\***

1. The school provides opportunity for teachers to give their feedback regarding their health and social well-being needs to Human Resources personnel
2. The school provides ongoing training and professional development opportunities.



**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

1. The school met with its staff and students in April, 2023 to garner feedback on the school's COVID policy.
2. The school made phone calls to parents to garner their feedback on back-to-school COVID policies.
3. Feedback was obtained for the final discussion.

**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**34. Did you upload the completed EMAC form to your LEA website?\***

Yes